

**New Lenox School District 122
102 South Cedar Road
New Lenox, IL 60451**

**Finance Committee Minutes
Monday, December 7, 2009
6:00 p.m.**

1. Call to Order

The meeting was called to order by Chairperson Broderick at 6:04 p.m.

2. Roll Call

Board Members Present: Member Broderick, Member Miller, Member Martino

Other Board Members Present: Member Markus, Member Gillooley, Member Kedzior, Member Smith arrived at 7:13 p.m.

Administrators Present: Dr. Sass, Dr. Manville, Mr. Huang, Mr. Nelson

District Personnel Present: Mrs. Zimmerman

Invited Guests: Mr. Scott Smith of PMA and Mr. Bill Hepworth of Baird

3. Five Year Financial Projection

Mr. Smith reviewed the Five Year Financial Projection models of 1% CPI; 2.5% CPI; 2.5% CPI with three student fee reduction scenarios with the Finance Committee. Discussion ensued.

It was the unanimous consensus of the Finance Committee to use the Assumptions set on October 22, 2009 and the Consumer Price Index projection of 2.5% for the financial forecast.

It was also the unanimous consensus of the Finance Committee to present to the Board of Education Strategic Planning Session Four (4) options for our FY 2011 Budget.

The Four (4) FY11 budget options are:

1. Revenues = Expenditures
2. Revenues = Expenditures + "Savings Account Proceeds"
3. Revenues = Expenditures + Working Cash Bond Sale
4. A hybrid model that includes all Three (3) of the preceding options

Several committee members requested Mr. Huang to inform the committee on the possible revenues that can be raised through the New Lenox School District property on Clinton Road.

4. 2010-11 Budget Planning

Mr. Hepworth presented an overview of New Lenox School District's debt structure and what bonds may be sold and when (depending on the rates at the time of the sale and the district's bond rating).

*Mr. Smith and Mr. Hepworth left the meeting at 7:45 p.m.

5. Student Fees

1. Fee Waivers

Mr. Huang reviewed student fee waivers with the committee and discussion ensued.

- a. It was the unanimous consensus of the Finance Committee to recommend to the full Board of Education Model #4 when considering fee waivers for district families. This recommendation will have to go through the Policy Committee's approval process.
- b. Model #4 states waiving fees for families who qualify for reduced-price lunches, but are within a certain income range (either by dollar amount or percentage) of the set free price lunches and show economic hardships.

2. Student Fees

The committee wanted to:

- a. Consolidate the current registration fee form and the proposed school registration fee payment plan form into one form.
 - b. Correlate the payment plan schedule with our current trimester schedule.
 - c. Create an incentive for parents/guardians to pay their fees by the start of school.
 - d. Families would be given until the end of the school year to complete their fee payments, after which the accounts with outstanding fees would be sent to the collection agency.
 - e. If, while at the collection agencies, the families still do not pay their outstanding fees, the collection agency will be authorized to report the unpaid student fees to the credit reporting agencies. The collection agency must communicate with the business office before reporting any "unpaid fees" to the credit reporting agencies.
3. The format of the student fee structure would remain the same if we do not make any changes to the student fees.
 4. The community survey will be discussed at the Board's Strategic Planning Meeting. It will take a minimum of 45 days after Board approval to produce the survey results.
 5. Several of the committee members said they would like to see the Four (4) FY11 budget scenarios, the budget cuts to be considered and the community survey results before they could decide if student fee amounts should be changed.

6. Items for Future Consideration

- a. **Policy 4:20 District Fund Balances**
- b. **Policy 4:80 Accounting and Auditing**
- c. **Policy 4:90 Student Activities Funds**

7. Next Meeting Date

The next meeting for the Finance Committee will be held on Wednesday, February 3rd from 6–7 p.m. at the Haven Administrative Center.

8. Next Meeting Agenda Items

Lincoln Way Transportation Contract

9. **Adjournment***

A motion was made by Member Martino and seconded by Member Miller to adjourn the Finance Committee meeting at 8:29 p.m.

Respectfully submitted:

Jan Limp, Recording Secretary