

**NEW LENOX SCHOOL DISTRICT 122
BOARD OF EDUCATION MEETING MINUTES
WEDNESDAY, OCTOBER 21, 2009
OSTER-OAKVIEW SCHOOL
809 NORTH CEDAR ROAD
NEW LENOX, IL 60451
7:00 P.M.**

1. Call to Order

The meeting was called to order by President Markus at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Member Broderick (7:05 p.m.), Member Gillooley, Member Kedzior, Member Markus, Member Martino, Member Miller, and Member Smith

4. New Lenox Notables

Mrs. Zimmerman, Communications Coordinator announced that Friday, October 23, 2009 was Principals' Day. Board Secretary Gillooley read a Resolution of Appreciation honoring the New Lenox School District 122 Principals and Assistant Principals. The Board of Education recognized the New Lenox School District 122 Principals and Assistant Principals and presented each of them with a plaque of appreciation.

- Oster-Oakview School Presentation

Principal Mark Fleming presented a power point that highlighted Oster-Oakview School. In addition, Mrs. Lori Hilger led a Recorder's Club group of students who performed songs for the board.

5. Public Comment

No community member signed up for public comment at this meeting. President Markus also provided a further opportunity for any community member to speak but no one came forward.

6. Consent Agenda

A motion was made by Member Gillooley and seconded by Member Kedzior to approve the consent agenda as presented consisting of Approval of Minutes, Authorize Treasurer to Pay Bills Listed for Payment, Approve Treasurer's Report, and Approve Personnel Report. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes 0 nays.

Dr. Sass requested that item 3 of the Wednesday, September 16, 2009 Executive Session Minutes will be revised and approved at the November 18, 2009 meeting.

President Markus asked the board if they would allow Scott Klein, from Klein, Hall, and Associates, LLC to be moved up on the agenda. Hearing no objection, Scott Klein presented highlights of the audit for the board members.

Approval of FY09 District Financial Audit

Mr. Huang asked for a motion to approve the audit as presented. A motion was made by Member Broderick and seconded by Member Martino to approve the audit. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes 0 nays.

7. Superintendent Report

- **Communications/Announcements**

Dr. Sass reminded the board members they are DCFS mandated reporters and asked them to please fill out the compliance form and send it to Luann DiMonte to keep on file.

Dr. Sass discussed the H1N1 virus update and announced that our district has sent out a Connect-Ed communication to parents, a letter is going home and information is posted on our website. Our District has been taking directives from the Center for Disease Control and the Will County Health Department. Information is communicated through out nurses to the Will County Health Department and is posted on our website. This way everyone has access to the same information.

- **Board Committee Reports**

- **Finance Committee**

Member Broderick reviewed the Finance Committee agenda with the board for the Thursday, October 22, 2009 meeting. Member Broderick also read the press release to the board regarding clarification that our 2009-10 operational budget is balanced.

- **Policy Committee**

Member Smith thanked the members of the policy committee for their hard work at the last Policy Committee Meeting on Tuesday, October 13, 2009. Several policies will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

The next policy meeting will be held in February, 2010.

- **Site and Long Range Planning Committee**
Member Smith mentioned that the last SLRP meeting was held on Wednesday, October 14, 2009 and the next meeting will be held in December.
- **Personnel**
Member Gillooley announced that the Personnel Committee met on October 2, 2009. The next meeting will be held on Monday, November 9 at 9:00 a.m.
- **District 843 Governing Board**
Member Gillooley announced that the Lincoln-Way Cooperative is hosting the Lincoln-Way Area Annual School Board Dinner. The Colorado Property Transition House Plan is now in final draft form.
- **SCOPE Board**
Member Markus announced there was no report but the SCOPE Fall Governing Board Meeting will be held next Thursday night. If any board members are interested in attending, please let Member Markus know.
- **IASB Report**
Member Broderick announced on the IASB Report to Membership, there are 12 new resolutions to be considered. Member Broderick asked for board member comments by Friday, November 13, 2009 on any of these resolutions.
- **Three Rivers Division**
Member Kedzior announced the last Three Rivers Dinner was on October 6, 2009 at the Joliet Renaissance Center. Some of our board members received IASB Master Board Member recognitions. The speaker was Erin Hobbs of Apple Computer. The next meeting will be held at Prairie Bluff Public Golf Course on March 2, 2010.

a. Board Governance Issues

○ **Final Adoption of Policies**

Dr. Sass reported the following set of policies were approved for a first reading on August 19, 2009, approved for a second reading on September 19, 2009. Dr. Sass asked for a motion to approve the following policies for a Final Adoption.

A motion was made by Member Martino and seconded by Member Kedzior to accept the policies for final adoption.

<u>Policy/Procedure Number</u>	<u>Name</u>
2:220-E1	Exhibit – Board Treatment of Closed Meeting Verbatim Records and Minutes
4:30	Revenue
4:55	Use of Credit and Procurement Cards
4:55-AP	Administrative Procedure – Controls for the Use of District Credit and Procurement Cards
4:55-E	P Card Authorization and Payment Form
4:120	Food Services
4:120-AP	Administrative Procedure – Food Services
4:130	Free and Reduced-Price Food Services
4:170	Safety
4:170-AP1	Administrative Procedure – Comprehensive Safety and Crisis Program
4:170-AP6	Administrative Procedure – Plan for Responding to a Medical Emergency at an Indoor Physical Fitness Facility
4:180	Pandemic Preparedness
4:180-AP1	Administrative Procedure – School Action Steps for Pandemic Influenza
4:180-AP2	Administrative Procedure – Pandemic Influenza Surveillance and Reporting
5:35	Compliance with the Fair Labor Standards Act
5:35-AP1	Administrative Procedure – Fair Labor Standards Act Exemptions
5:35-AP2	Administrative Procedure – Employee Records Required by the Fair Labor Standards Act
5:35-AP4	Administrative Procedure – Fair Labor Standards Act 12-Step Compliance Checklist
5:35-E	Exhibit – Volunteer Agreement Executed by a Non-Exempt Employee

5:120	Ethics
5:185	Family and Medical Leave
5:210	Resignations and Retirement
5:210-AP	Administrative Procedure – Resignation and Retirement
5:210-E1	Exhibit – Resignation and Termination Checkout Procedure
5:210-E2	Exhibit – Exit Interview
5:270	Employment At-Will, Compensation, and Assignment
5:310	Compensatory Time-off
5:310-E	Exhibit – Agreement to Receive Compensatory Time-off
5:330	Sick Days, Vacation, Holidays, and Leaves
6:60-AP	Administrative Procedure – Comprehensive Health Education Program
6:120-AP1, E2	Exhibit – Special Education Required Notice and Consent Forms
6:250-E	Exhibit – Volunteer Information Form and Waiver of Liability
7:40-AP	Administrative Procedure – Placement of Nonpublic School Students Transferring Into the District
7:60-AP2	Administrative Procedure – Establishing Student Residency
7:60	Residence
7:60-AP2-E1	Exhibit – Parent Statement of Compliance
7:60-AP2-E2	Exhibit – Affidavit of Residency
7:60-AP2-E3	Exhibit – Evidence of Non-Parent’s Custody, Control, and Responsibility of a Student
7:60-AP2-E4	Exhibit – Required Documents for New Students or students who have moved within the District
7:170	Vandalism
7:190	Student Discipline
7:190-E2	Student Handbook Checklist
7:250-AP2	Administrative Procedure – Protocol for Responding to Students with Social, Emotional, or Mental Health Problems

Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

8. Associate Superintendent Report

- **Annual Comprehensive Assessment/Student Achievement Report**

Ms. Bonnie Groen, Director of Curriculum presented a power point presentation on the Terra Nova Test Scores.

- **Review School Improvement Plans (SIP) and District Improvement Plan**

Ms. Groen and Dr. Manville presented a power point presentation on the District Improvement Plan.

9. Business Manager Report

- **Approval of FY09 District Financial Audit**

This approval was done earlier in the meeting.

- **Approval of 2009-10 Snow Plowing Contract**

Mr. Huang asked for a motion to award the 2009-10 Snow Plowing Contract to Georges Landscaping of Joliet, Illinois. A motion was made by Member Gillooley and seconded by Member Miller to approve the Snow Plowing Contract to Georges Landscaping. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

10. Old/New Business

President Markus reviewed a draft copy of the board agreements and a draft copy of the foundational principles of effective governance incentives to the board members. President Markus asked the board members to review the documents and these will be discussed at the next meeting on Wednesday, November 18, 2009. In addition, any other ideas for the Foundational Principles will be also worked on at the Winter Strategic Planning Session on January 13, 2010. President Markus wanted to get through as many of the Foundational Principles as possible at the next meeting.

The Board of Education Agreements will be brought back at the next meeting for board approval. President Markus asked the board members to give her changes or comments on the draft agreements prior to the next meeting so the board can approve the agreements at the Wednesday, November 18, 2009 meeting.

11. Board Member Comments

President Markus thanked the Principals and Asst. Principals for all they do for the New Lenox School District 122 to make it such a great place for our families.

12. Executive Session

A motion was made by Member Gillooley and seconded by Member Broderick to adjourn to executive session for the purposes of review of executive session minutes and audio tapes for destruction and evaluation of personnel. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays

13. Personnel Report

None at this meeting.

14. Adjournment

A motion was made by Member Martino and seconded by Member Broderick to return to open session. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays. The meeting adjourned at 9:37 p.m.

Respectfully submitted,

Luann DiMonte, Recording Secretary

Approved by:

Kathy Markus, President

Sue Gillooley, Secretary