

**NEW LENOX SCHOOL DISTRICT 122
102 SOUTH CEDAR ROAD
NEW LENOX, IL 60451
WEDNESDAY, AUGUST 19, 2009
BOARD OF EDUCATION MEETING MINUTES
7:00 p.m.**

1. Call to Order

The meeting was called to order by President Markus at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

The following board members were present. Member Broderick (7:02 p.m.), Member Gillooley, Member Kedzior, Member Markus, Member Martino, Member Miller and Member Smith

4. New Lenox Notables

There were no notables at this meeting.

Mrs. Zimmerman reviewed with the board the concept of adding to the meeting agenda instructions for community members on how to address the board at a meeting. A board discussion ensued on the public comment section of the meeting. The board consensus was to add the information on the agenda on guidelines for addressing the board and include policy 2:230 Public Participation at School Board Meetings on the back of the agenda.

5. Public Comment

There was no public comment at this meeting.

6. Consent Agenda

President Markus asked if any board members would like any items pulled from the consent agenda. Member Broderick asked for page 5 of 23 the Franczek, Radelet bill in the amount of \$7,293.40. A motion was made by Member Gillooley and seconded by Member Miller to approve the consent agenda consisting of the Approval of Minutes, Authorize Treasurer to Pay Bills Listed for Payment except for page 5 of 23 of the Franczek, Radelet bill, Approve Treasurer's Report, Approve the Revised Personnel Report. Motion carried on a roll call vote. Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, Member Smith; yes and Member Broderick; abstain. 6 ayes, 0 nays, 1 abstention.

Board discussion ensued regarding the Franczek, Radelet bill. Hearing no further discussion, President Markus asked for a motion to approve the bill as presented.

A motion was made by Member Miller and seconded by Member Kedzior to approve page 5 of 23 of the bills payable list payable to Franczek, Radelet in the amount of \$7,293.40. Motion carried on a roll call vote. Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, Member Smith; yes and Member Broderick; abstain. 6 ayes, 0 nays, 1 abstention.

7. **Superintendent Report**

- **Communications/Announcements**

Dr. Sass announced that staff and administration has been working hard for the beginning of the school year on Monday, August 24, 2009.

Dr. Sass referred the board to thank you notes received from the New Lenox Library and New Lenox Historical Society.

- **Administrative Update Report**

There was no update at this meeting.

- **Board Committee Reports**

- Policy Committee – Member Smith

Member Smith announced that the next Policy Committee Meeting will be held in October, 2009.

- Finance Committee – Member Broderick announced that the Finance Committee met on July 30, 2009. The committee recommended that the district pay the SCOPE and IASB annual costs. The proposed budget will be put on display for 30 days for approval at the September 16, 2009 meeting. The next Finance Committee Meeting will be held on Thursday, October 22, 2009 from 5:30 p.m. – 7:30 p.m.

- Site and Long Range Planning Committee – Member Smith announced that the next SLRP Meeting will be scheduled for the end of September.

- Personnel Committee – Member Gillooley mentioned that a Personnel Committee Meeting will be scheduled with the committee after the board meeting.

- District 843 Governing Board -- Member Gillooley discussed with the board the Colorado Property and the proposed usage. Member Gillooley will provide information to the board prior to the September 16, 2009 board meeting on specifics including percentage breakdowns of district participation, tentative timeline and budget for the project.
- SCOPE Board – Member Markus had no report this month.
- IASB Report – Member Broderick announced that IASB Convention in Chicago will be held on November 20 – 22, 2009. The NSBA (National School Board Association) Convention will be held on April 11, 2010. Registration for this event opens September 8, 2009. Please contact Luann DiMonte if you are interested in attending.
- Three Rivers – Member Kedzior announced the next Three Rivers Association Dinner will be held on Tuesday, October 6, 2009 at the Joliet Renaissance Center.
- **Board Governance Issues**
School Board Resource Area
Member Smith suggested that a storage area for board materials in the district office could be helpful. The majority of the board agreed that this was a good idea. A secured site to store board materials will be made available to the board members.
- **Other**
1st Reading of Policies
A motion was made by Member Martino and seconded by Member Gillooley to approve the following policies for a first reading.

Policy/Procedure Number

Name

2:220-E1

Exhibit – Board Treatment of Closed Meeting Verbatim Records and Minutes Revenue

4:30

Use of Credit and Procurement Cards

4:55

Administrative Procedure – Controls for the Use of District Credit and Procurement Cards

4:55-AP

4:55-E	P Card Authorization and Payment Form
4:120	Food Services
4:120-AP	Administrative Procedure – Food Services
4:130	Free and Reduced-Price Food Services
4:170	Safety
4:170-AP1	Administrative Procedure – Comprehensive
	Safety and Crisis Program
4:170-AP6	Administrative Procedure – Plan for
	Responding to a Medical Emergency at an
	Indoor Physical Fitness Facility
4:180	Pandemic Preparedness
4:180-AP1	Administrative Procedure – School Action
	Steps for Pandemic Influenza
4:180-AP2	Administrative Procedure – Pandemic
	Influenza Surveillance and Reporting
5:35	Compliance with the Fair Labor Standards
	Act
5:35-AP1	Administrative Procedure – Fair Labor
	Standards Act Exemptions
5:35-AP2	Administrative Procedure – Employee
	Records Required by the Fair Labor
	Standards Act
5:35-AP4	Administrative Procedure – Fair Labor
	Standards Act 12-Step Compliance
	Checklist
5:35-E	Exhibit – Volunteer Agreement Executed by
	a Non-Exempt Employee
5:120	Ethics
5:185	Family and Medical Leave
5:210	Resignations and Retirement
5:210-AP	Administrative Procedure – Resignation
	and Retirement
5:210-E1	Exhibit – Resignation and Termination
	Checkout Procedure
5:210-E2	Exhibit – Exit Interview
5:270	Employment At-Will, Compensation, and
	Assignment
5:310	Compensatory Time-off
5:310-E	Exhibit – Agreement to Receive
	Compensatory Time-off
5:330	Sick Days, Vacation, Holidays, and Leaves
6:60-AP	Administrative Procedure – Comprehensive
	Health Education Program
6:120-AP1, E2	Exhibit – Special Education Required
	Notice and Consent Forms

6:250-E	Exhibit – Volunteer Information Form and Waiver of Liability
7:40-AP	Administrative Procedure – Placement of Nonpublic School Students Transferring Into the District
7:60-AP2	Administrative Procedure – Establishing Student Residency
7:60	Residence
7:60-AP2-E1	Exhibit – Parent Statement of Compliance
7:60-AP2-E2	Exhibit – Affidavit of Residency
7:60-AP2-E3	Exhibit – Evidence of Non-Parent’s Custody, Control, and Responsibility of a Student
7:60-AP2-E4	Exhibit – Required Documents for New Students or students who have moved within the District
7:170	Vandalism
7:190	Student Discipline
7:190-E2	Student Handbook Checklist
7:250-AP2	Administrative Procedure – Protocol for Responding to Students with Social, Emotional, or Mental Health Problems

Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

8. Associate Superintendent Report

Dr. Manville announced that there was no report.

9. Business Manager Report

- **FY10 Budget Presentation**

A motion was made by Member Broderick and seconded by Member Martino to approve the tentative budget as presented. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

- **FY10 District 843 Budget**

A motion was made by Member Gillooley and seconded by Member Kedzior to approve the District 843 Budget as presented. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

- **Approve IASB and SCOPE Fees**
A motion was made by Member Gillooley and seconded by Member Kedzior to approve the 2009-10 annual fees for the Illinois Association of School Boards (IASB) and SCOPE fees as presented. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

The board will review their participation in the SCOPE organization next year and visit the option of a Will County organization.

- **FY10 Contracted Services Contract Approval**
A motion was made by Member Broderick and seconded by Member Miller to approve the FY10 Contracted Services Contract vendors as Indicom Electric for Electric Services, Korelis Systems Control for HVAC Services and Mechanical Plumbing and Heating for Plumbing Services. Motion carried on a roll call vote. Member Broderick; yes, Member Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays.

A board discussion ensued regarding information on if our district had a prior relationship with the approved vendors. This information was discussed at the Site and Long Range Planning Committee Meeting.

- **Construction Report**
Mr. Jim Krol from Precision Control Systems Inc. reviewed a Powerpoint with the board on the progress of the construction project at the Haines/Oster-Oakview Campus.

10. Old/New Business

President Markus discussed with the board that during her IASB Board president workshop, the IASB recommended that board's use a short evaluation tool to include areas of improvement. She has three sample evaluation forms of another board.

Member Smith asked if the board members received the transportation information and had time to review it.

Member Smith discussed with the board how the community will be informed of the board meeting location changes for the 2009-10 school year. Dr. Sass announced that the October 21, 2009 board meeting will be the first meeting to be located in one of the school buildings. Dr. Manville will provide a schedule at the September 16, 2009 board meeting and the community will be informed through the website, connect-ed and other forms of communication.

11. Board Member Comments

There were no board comments.

12. Executive Session

There was no executive session.

13. Personnel Report

14. Adjournment

A motion was made by Member Miller and seconded by Member Kedzior to adjourn the meeting. Motion carried on a roll call vote. . Member Broderick; yes, Gillooley; yes, Member Kedzior; yes, Member Markus; yes, Member Martino; yes, Member Miller; yes, and Member Smith; yes. 7 ayes, 0 nays. The meeting adjourned at 8:12 p.m.

The next board meeting will be held on Wednesday, September 16, 2009 at 7:00 p.m. at the Haven Administrative Center.

Respectfully submitted,

Luann DiMonte, Recording Secretary

Approved by:

Kathy Markus, Board President

Sue Gillooley, Board Secretary