

**New Lenox School District 122
102 South Cedar Road
New Lenox, IL 60451
Board Policy Committee Meeting
Tuesday, October 13, 2009
6:30 p.m.**

1. **Roll Call**

The following committee members were present: Member Kedzior, Member Martino and Member Smith

Others present: Dr. Sass, Dr. Manville, Mr. Huang, and Mrs. DiMonte

2. **Review of July 14, 2009 Minutes**

The policy committee reviewed the minutes from the last Policy Committee Meeting and accepted the minutes as presented.

3. **Review of Existing Policies/Procedures/Exhibits**

- **Policy 2:80 Board Member Oath and Conduct**

The Policy Committee recommended the new Code of Conduct be accepted as presented by the IASB. This policy will be presented to the board for a first reading at the Wednesday, November 18, 2009 board meeting.

- **Policy 2:125 Board Member Expenses**

Mr. Huang discussed the meal charge recommendations in the Board Member Expense Policy. The committee requested that a sentence be added to the policy that states “no alcoholic beverages allowed to be charged to the school district.” This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

- **Policy 2:220 School Board Meeting Procedure**

The Policy Committee discussed the sentence titled, “Rules of Order” will be changed back to the original IASB wording which states, “Unless State law or Board adopted rules apply, the Board President as the presiding officer, will use Robert’s Rules of Order, Newly Revised (10th Edition) as a guide when a question arises concerning procedure.” This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

- **Policy 6:190 Extracurricular Co-Curricular Activities**

Dr. Manville discussed with the Policy Committee the need to add an IESA requirement to this policy. The policy will be changed to include: 7. IESA Required. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

- **Policy 6:210 Instructional Materials**
The Policy Committee reviewed this policy regarding a community member's question on movies. It was the consensus of the Policy Committee to keep the current policy as it is written.
- **Policy 6:250-E Volunteer Information Form and Waiver of Liability**
Dr. Manville reviewed with the committee the volunteer form. In addition, Dr. Manville will provide more information to the committee on the scanner system that will be installed in each building. The Policy Committee did not make any further changes to the exhibit which will be up for a final adoption at the Wednesday, October 21, 2009 board meeting.

4. Review of July, 2009 I.A.S.B. P.R.E.S.S. Materials

Policy 2:70-E

Exhibit Checklist for Filing Board Vacancies by Appointment

Dr. Sass recommended the Policy Committee accept the proposed exhibit from the IASB PRESS. This exhibit will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 2:100

Board Member Conflict of Interest

Dr. Sass recommended the Policy Committee accept the proposed exhibit from the IASB PRESS. This exhibit will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 2:240

Board Policy Development

Dr. Sass recommended the Policy Committee accept the proposed policy from the IASB PRESS. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 2:260

Uniform Grievance Procedure

Dr. Manville recommended the Policy Committee accept the proposed policy changes from the IASB PRESS. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Procedure 2:260-AP2

Administrative Procedure – Nondiscrimination Coordinator and Complaint Manager

Dr. Manville recommended the Policy Committee accept the procedure changes from the IASB PRESS. This administrative procedure will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Procedure 4:170-AP5

Unsafe School Choice Option

Dr. Manville recommended the Policy Committee accept the proposed administrative procedure changes from the IASB PRESS. This procedure will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 5:180

Temporary Illness or Temporary Incapacity

Dr. Manville recommended the Policy Committee accept the proposed policy changes from the IASB PRESS. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 5:220

Substitute Teacher

Dr. Manville recommended the Policy Committee accept the proposed policy changes from the IASB PRESS. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 6:15

School Accountability

Dr. Manville recommended the Policy Committee accept the proposed policy changes from the IASB PRESS. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Procedure 6:15-AP

Administrative Procedure – School Choice and Supplemental Educational Services

Dr. Manville recommended the Policy Committee accept the new proposed administrative procedure changes from the IASB PRESS. This procedure will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Dr. Manville recommended the Policy Committee accept the recommendation from the IASB PRESS to delete the procedure and exhibits as follows:

Administrative Procedures to Delete

6:15-AP1 Consequences for a SCHOOL Missing Adequate Yearly Progress

6:15-AP2 Consequences for a DISTRICT Missing Adequate Yearly Progress

6:15-AP3 School Choice for Students Enrolled in a School Identified for Improvement, Corrective Action, or Restructuring

6:15-AP4 Compliance Steps for Providing Supplemental Educational Services

Exhibits to Delete

- 6:15-E2 Notice to Parents of Children Enrolled in a School That Missed AYP for Two or More Consecutive Years
- 6:15-E3 Application for School Choose Option
- 6:15-E4 Application for Supplemental Educational Services

Exhibit 6:15-E

Exhibit – Resolution Declining Requests to Accept Non-Resident Choice Students

Dr. Manville recommended the Policy Committee accept the proposed exhibit changes from the IASB PRESS. This exhibit will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Procedure 6:170 –AP3

Administrative Procedure – No Child Left Behind Checklist

Dr. Manville recommended the Policy Committee accept the new proposed administrative procedure checklist changes from the IASB PRESS. This procedure will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

Policy 7:70

Attendance and Truancy

Dr. Manville recommended the Policy Committee accept the whole policy from the IASB PRESS. This policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

5. Policies Under Consideration

- **Policy 5:156**

Cell Phones Review

Dr. Manville reviewed the proposed new Cell Phone Policy with the committee. The Policy Committee recommended adding in the 4th paragraph (the contract not to extend two years with the service provider). Additional language changes recommended by the Policy Committee were: “If an approved employee who is on the authorized list of cell phone users request an upgraded phone in excess of \$300, the employee must pay the District the difference in cost.” The Policy Committee recommended adding dollar amounts under the recommended level of phone category. The consensus of the Policy Committee was to move forward and present the new policy, procedure, and exhibits to the full board. This new policy, procedure and exhibits will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

- **Policy 5:340**

Employment of Relatives

Dr. Manville reviewed the proposed new Employment of Relatives Policy with the committee. The consensus of the Policy Committee was to move

forward and present this new policy to the full board. This new policy will be presented for a first reading at the Wednesday, November 18, 2009 board meeting.

- **Policy of Board Meeting Self-Evaluation Tools Selection**

The Policy Committee discussed the option of creating a new administrative procedure for Policy 2:90 Board Self-Evaluation to add a procedure process by which the board conducts board self-evaluations.

The new procedure will have language which includes, “prior to a board self-evaluation before an instrument being selected a board president should provide options to the board members and a majority of the board will choose which instrument to use. A draft of this procedure will be presented to the Policy Committee at the next meeting.

- **Teacher Cell Phone Usage**

The Policy Committee discussed the need for this policy in the future.

6. Policies in the Queue

Dr. Manville asked for Policy 7:40 Non-Public School Students, Parochial and Home-Schooled Students policy to be discussed at the next Policy Committee Meeting.

7. Policies, Procedures and Exhibits Ready for a “First Reading” on November 18, 2009

Policy 2:80 Board Member Oath and Conduct

Policy 2:125 Board Member Expenses

Policy 2:220 School Board Meeting Procedure

Policy 2:70-E Exhibit Checklist for Filing Board Vacancies by Appointment

Policy 2:100 Board Member Conflict of Interest

Policy 2:240 Board Policy Development

Policy 2:260 Uniform Grievance Procedure

Procedure 2:260-AP2 Administrative Procedure – Nondiscrimination Coordinator and Complaint Manager

Procedure 4:170-AP5 Unsafe School Choice Option

Policy 5:156 Cell Phones Review

Procedure 5:156-AP Cellular Telephones

Exhibit 5:156-E1 Authorization For Personel Use of School District-Owned Cell Phone

Exhibit 5:156-E2 Authorized List of Cellular Phone Users

Policy 5:180 Temporary Illness or Temporary Incapacity

Policy 5:220 Substitute Teacher

Policy 5:340 Employment of Relatives

Policy 6:15 School Accountability

Exhibit 6:15-E Exhibit – Resolution Declining Requests to Accept Non-Resident Choice Students

Procedure 6:170 –AP3 Administrative Procedure – No Child Left Behind Checklist

Policy 6:190 Extracurricular Co-Curricular Activities

Policy 6:210 Instructional Materials

Policy 6:250-E Volunteer Information Form and Waiver of Liability

Policy 7:70 Attendance and Truancy

8. Review of New School Laws 2009

The Policy Committee reviewed the New School Laws booklet.

9. Prioritize Next Meeting Agenda Items

Dr. Sass announced that a new IASB PRESS has been sent to the office. This will be distributed to the board members soon and discussed at the next Policy Committee Meeting.

10. Set Next Meeting Date

The Policy Committee will meet in February, 2010.

11. Adjournment

A motion was made by Member Kedzior and seconded by Member Martino to adjourn the meeting. The meeting adjourned at 8:37 p.m.

Respectfully submitted,

Luann DiMonte, Recording Secretary