

The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited.

### **INTERNET CURRICULUM**

All students in Grades K-8 will be engaged in age-appropriate curriculum on Internet Safety, as required by Illinois Law. Students will receive instruction on such topics as follows:

- Safe and responsible use of social networking websites, chat rooms, electronic mail, bulletin boards, instant messaging, and other means of communication on the Internet.
- Recognizing, avoiding, and reporting online solicitation of students, their classmates, and their friends by sexual predators.
- Risks of transmitting personal information on the Internet.
- Recognizing and avoiding unsolicited or deceptive communications received online.
- Recognizing and reporting online harassment and cyber-bullying.
- Reporting illegal activities and communications on the Internet.
- Copyright laws on written material, photographs, music, and video.

### **SOCIAL MEDIA (e.g. FACEBOOK)**

New Lenox School District 122 will also utilize the social media, such as Facebook to communicate with parents. Facebook will also post information notifying parents of school events, school closings, emergencies, attendance, among other things.

### **SOCIAL NETWORKING**

New Lenox School District 122 reserves the right to impose consequences for inappropriate behavior that takes place off campus and outside school hours that directly affects the daily operation and educational environment in the school building. Therefore, inappropriate use of technology, whether it occurs at school or off campus, may subject students to consequences.

Inappropriate use of technology includes harassment, use of school name, remarks directed to or about teachers, administration, or students, offensive communications, and safety threats. All forms of harassment, in person, over the phone, or in cyberspace are unacceptable.

***"Cyber Bullying" includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening another person, sending or posting inappropriate and hurtful digital messages, digital pictures, or web postings.***

New Lenox School District 122 does not actively monitor student use of technology off campus, and it is therefore the responsibility of the parent to ensure ethical use of technology off campus and during non-school hours.

Individuals who believe they have been the victims of such misuses of technology should not erase the offending material, but should print a copy of the material and report the incident to the school principal. Students of New Lenox School District 122 are strongly discouraged from using social networking websites such as MySpace, Facebook, Twitter or Instagram.

School authorities may require a student or his or her parent or guardian to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if school authorities have reasonable cause to believe that a student's account on a social networking website contains evidence that a student has violated a school disciplinary rule of procedure.

In addition, parents are reminded of Facebook's Terms of Use Policy that includes these three provisions listed in their Statement of Rights and Responsibilities:

- ☐ Users will not "bully, intimidate, or harass any user,"
- ☐ Post content that is hateful,
- ☐ **Use Facebook if you are under 13.**

In addition, as noted under "bullying", parents and students are encouraged to affirm their commitment to keeping New Lenox School District 122 bully free by signing a Parent/Student/Staff/Board of Education School Bullying Compact, which is inclusive of social media networking.

## **TRANSPORTATION SERVICES**

The Board of Education has established a transportation policy that provides free bus service for students living more than 1 1/2 miles from their assigned school or in a designated hazard zone, excluding kindergarten. Paid transportation is available to all other students and must be contracted on a full school year basis at the established rate. All kindergarten students will be bused without charge regardless of address. Special transportation is available based on a student's IEP.

Bus stops will be located at corners whenever possible. Walking distance to bus stops will be:

- 1-3 Grade      no more than one block
  - 4-6 Grade      no more than two blocks
  - 7-8 Grade      no more than three blocks
- (one block equals one tenth of a mile)

Target student ride times on the bus are:

- Kindergarten    35 minutes
- 1-6 Grade        40 minutes
- 7-8 Grade        45 minutes

Students will be transported to school from one location/bus stop and from school to one location/bus stop. Pick up and drop off locations must be consistent on a daily basis.

Students will ride their assigned bus only. Students are not permitted to ride a different bus except during certain emergency situations. Students who ride the bus to school are expected to ride the bus home unless the school and transportation are notified by a parental note or phone call. The purpose of bus service is to take students to and from school. Students are not allowed to ride the bus to after school activities such as staying at a friend's house, Scouts, music lessons, etc.

School bus riders are under the supervision of the school bus driver. It is the driver's responsibility to provide for the safety of all riders. Since the school bus is viewed as an extension of the classroom, it is the student's responsibility to behave accordingly. The right to ride the bus is conditioned on a student's good behavior and observance of the rules. Misbehavior/misconduct by a student will be reported to the proper school authority for disciplinary action. Please refer to the discipline action section should you have questions.

## **RULES AND REGULATIONS FOR STUDENT RIDERS**

1. Students will board and depart the bus **only** at their designated bus stop or school. Students are to be at their assigned bus stop **five minutes** before the scheduled pick up time. Drivers cannot wait for tardy students. If the bus is late, students should not wait longer than 15 minutes past the scheduled pick up time before returning home.
2. All students are to go directly to their assigned seat upon boarding the bus, sit down,