

NEW LENOX SCHOOL DISTRICT 122

REQUIRED DOCUMENTS FOR NEW STUDENTS DUE AT TIME OF REGISTRATION

Copy of **Birth Certificate** from county in which child was born (certified/registered copy not the hospital copy)

Proof of **Residency**: one primary (1) Category I document and three secondary (3) Category II documents

Proof of **Custody** (if necessary)

Copy of **IEP** (if student has one)

Copy of **Health** forms Dental Exam Mandate: for grades K, 2, 6

Physical Exam: K, 6 and all Transfers from out-of-state

Vision Exam: for grade K and all Transfers in from out-of-state

Latest **Report Card**

Illinois State **Transfer Form** - if transferring from another Illinois public school

Student Registration Fee **Payment**

* If a student is new to the district or *has moved within the District*, proof of residency must be provided. *

Please submit all required documents to:

powerschool.nlsd122.org

registration@nlsd122.org

New Lenox School District 122

102 S. Cedar Rd

New Lenox, IL 60451

815-485-2169

CATEGORY I

ONE (1) of the following specific documents are required- NO SUBSTITUTES

- Most recent mortgage statement (coupon books are not accepted)
- Most recent property tax bill
- Signed and dated lease with last month's payment, e.g. cancelled check or renter's receipt.
- Mortgage Settlement/ HUD statement from closing if have within 30 days.
- Affidavit of Residency (signed and notarized) — When a person living with a district resident is seeking to enroll a student, both the student's family AND the district resident need to complete the Affidavit *and* provide proof of residency documentation
 - The student's parent/guardian needs to complete Affidavit form Part I *and* provide three (3) documents from Category II.
 - The district resident needs to complete the Affidavit form Part II *and* provide one (1) document from Category I *and* three (3) documents from Category II.

CATEGORY II

THREE (3) documents showing property address are required

Examples:

- Current driver's license
- Current vehicle registration
- Most recent gas, electric, and/or water bill (must show service address)
- Most recent cable television or internet bill (must show service address)
- Most recent cell phone bill
- Current public aid card
- Current bank statement
- Current homeowner's/renter's insurance policy with premium payment receipt
- Current paystub
- Voter registration card