



New Lenox School District 122  
 102 S. Cedar Road  
 New Lenox, IL 60451  
 815-485-2169

### English Learner Identification Process and Timeline

Follow these steps:

1. All students (Pre-K-8) complete a Home Language Survey when registering for the first time in the District.
2. Any student whose parents answered "yes" to one or both of the Home Language Survey questions, "Is a language other than English spoken in the home?" and "Does the student speak a language other than English?" will be screened within the first 30 days of the student's enrollment.
3. If the student is identified as English Learner (EL), provide services as required based on the individual student's needs.
4. Below is a chart.

See the table below for grade specific information about the screener.

Grade	Screener	Cut Score
Prekindergarten ages 3-5	Pre IPT- Oral (Recommended screener)	Fluent English Speaker (FES)
1st semester of Kindergarten	WIDA MODEL (listening and speaking) (Required Screener)	5.0 oral language proficiency
2nd Semester of K-1st Semester of 1st grade	WIDA MODEL (all four domains) (Required Screener)	Overall Composite 5.0 & Composite Literacy 4.2 (reading/writing)
2nd Semester of 1st grade - 12th grade	WIDA Screener (online or paper) (Required Screener)	Overall Composite 5.0

5. EL Teacher contacts parents to inform them of the screening, answer any questions and address any language concerns. Results are shared upon completion of the screening no later than 30 days after the start of school or 14 days after the enrollment in an EL program (TBE or TPI). Parents will be notified by mail of the student's placement and services offered.
6. EL Teacher communicates with student's teacher(s) to identify any language concerns observed in class.
7. Students identified as an English Language student are given the ACCESS test annually. If a student is identified as an English Learner but is not enrolled in a TPI or TBE program, the student still takes the ACCESS test until he/she achieves a proficient score.
8. Parents will be updated of their EL student's progress on a regular basis by the EL teacher.
9. Parent involvement is encouraged and will be facilitated by the EL Teacher and school team including but not limited to the classroom teacher, support staff and principal.
10. A transitional bilingual education (TBE) program for each language group will be established when an attendance center has an enrollment of 20 or more EL of the same language in Pre-K-8. IF a TBE program is created then a bilingual parent advisory committee will meet four times a year. TBE programs will provide instruction in the native language and English in subjects that are required by law or the school district including but not limited to language arts, math, science, social studies.